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Form: CORP02

APPLICATION FOR CORPORATE MEMBERSHIP [Non-lodge] (2015)

SECTION 1: THE PURPOSE OF THIS APPLICATION

The purpose of **FGASA Corporate membership** is to recognise and recommend a company that promotes the Field Guides Association of Southern Africa (FGASA) as an Association and its standards.

SECTION 2: Criteria to qualify

The following criteria will qualify a company to become a FGASA recognised corporate member:

1. All activities offered by the company must promote good conservation ethics and principals.
2. If guides are employed they should be paid-up FGASA members for the current year.
3. If guides are employed they must be registered with the National Department of Tourism (NDT) as a legally qualified guide.
4. The company must comply with all the legal requirements as laid down by all the relevant authorities and laws. (Tourism Amendment Act, Firearms control Act, Employment Act, Skills Development Act, Dept of Transport, etc.)
5. All operational equipment i.e. vehicles, binoculars etc. that are provided by the company must be serviceable and must comply with all legal requirements.

Section 3: Terms and Conditions of FGASA Corporate membership status

1. FGASA will be informed within 7 days if disciplinary action led to the dismissal of a FGASA member.
2. FGASA will be informed within 24 hours when an incident has occurred where either a member or a guest may have been injured or killed during a guided experience, or during the normal operations of the company, or when an animal was destroyed to protect human life.
3. The company will notify FGASA within 30 days of any staff changes in terms of guides, other than changes due to disciplinary action.
4. FGASA Corporate membership is renewable annually.
5. The company should be available for inspection by a FGASA approved representative on appointment at any time during the year.

6. The company should make provision for a link on its web site to the FGASA web site, and FGASA will do the same for the company.

Section 4: The benefits of FGASA Corporate membership

1. The company will receive a “Corporate Member Certificate” stating the membership status and the year of validity. This may be displayed in public at the company.
2. The company will be entitled to use the FGASA logo in advertising and all marketing material during that year.
3. The company may purchase books from the FGASA bookshop at FGASA’s advertised prices at the time.
4. The company may advertise in the Field News and E-mail News letter **free** of charge.
5. The company can display the FGASA logo and the guide’s qualification level on their name badges.
6. FGASA will provide exposure for the company at travel shows if the company provides the marketing materials and on the FGASA Website.

Section 5: Cost of Corporate membership status

1. An Annual fee is payable: **R 5000.00**
2. Renewal of FGASA “Corporate membership Status” depends on maintaining criteria for eligibility for the recommendation.
3. A valid “Corporate membership Status” Certificate will be issued annually on receipt of the annual payment and proof of conformity to criteria.
4. A valid “Corporate membership Status” letter of confirmation will be issued annually on receipt of the annual payment and proof of conformity of criteria.

SECTION 6: Please complete the following particulars of the Company applying for FGASA Corporate membership:

NAME OF COMPANY:			
Does the Company already have a FGASA membership number, if so state the number	Yes	No	FGASA Membership No:
TYPE OF COMPANY REGISTRATION (CC/ Sec21/Pty Ltd/etc)			
COMPANY REGISTRATION NUMBER:			
Business Telephone number:			
Business Fax number:			
Cellular phone number:			
E-Mail:			
Postal address: (The address where you would like all documentation and Field News magazines sent to)	Code:		
Where is the company physically situated:			
Is the company a tour company employing guides? Please provide details as to the type of guiding and area in which guiding takes place.	Yes	<input type="checkbox"/>	No <input type="checkbox"/>

SECTION 7: Please complete the following with regards to the Personal particulars of the person taking responsibility for the FGASA Corporate membership of the company:

Title (Mr/Mrs/Ms/Dr/Prof):	
Surname:	
First names:	
RSA ID Number:	
Position in company:	
Work phone number:	
Cellular phone number:	
Email address:	

SECTION 8: LIST OF ALL GUIDES EMPLOYED BY COMPANY (If applicable)

CURRENT YEAR: _____

NAME OF GUIDE	QUALIFICATION	FGASA NUMBER	CONFIRMATION BY FGASA <i>[Office use only]</i>
Head Guide 1.			
Other Guides			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

SECTION 9. DECLARATION OF COMPLIANCE BY APPLICANT COMPANY

(To be completed by the Individual taking responsibility for application and compliance)

I understand that the Corporate membership status is renewable on an annual basis by application and will be reviewed by FGASA accordingly. The decision of the FGASA Directorate will be final.

I hereby declare that this company:

(Name of applicant company)

Will comply with the pre-requisite conditions as laid out in the Criteria, Terms and conditions of membership including the rules pertaining to qualification for such corporate membership and agree to comply with these conditions for as long as our Corporate Membership status is valid.

I acknowledge that failure to conform to the requirements of this membership type will result in the Corporate status of the company being withdrawn subject to an investigation.

I _____
(Company representative name – individual person)

Sign on behalf of: _____
(Name of Company applying for corporate membership)

Signed this _____ day of _____ (month) _____ (year)

At: _____

Signature: _____

Date: _____

