Tel: 011 886 8245
Fax: 011 886 8084

Email: membership@fgasa.org.za

Physical address: 343 Surrey Avenue, 5th floor
Petrob House, Ferndale

Postal address: Postnet Suite 111
Private Bag x04
Fontainebleau
2032
South Africa

FGASA
Field Guides Association of Southern Africa

INTERNATIONAL MEMBERSHIP (2016)

(For individuals 18 years and older)

The purpose of this membership form is to obtain from you the information we need to register you as a member of FGASA. We also need to collect information from you which is required by CATHSSETA for statistical and registration reasons.

PLEASE FILL IN THE FORM PROPERLY BY:

- Completing all sections of the form **CLEARLY** in **CAPITAL** OR block letters (Illegible forms will NOT be processed).
  If you are international but are LIVING in SA, please fill in the SA membership form.
- Signing the form including the Code of Conduct section.
- Attaching to the form your proof of payment. **ALL** bank charges are to be for YOUR account.
- Attaching to the form your certified copy of ID or passport and proof of highest education.
- Attaching to the form your valid First Aid certificate if you already have one (required for FGASA qualification).
- Emailing a recent Jpeg photo or attaching to the form a passport size photo for your membership card. DO NOT fax photos.
- Marking the Nature Guide or Marine Guide tick box according to which study material you require.

- You need to register as a member with FGASA at least **TWO months before** being allowed to write the FGASA exams.
- Exam fees are NOT included in the registration fee. Please see exam application form.
- When making a payment/deposit **CLEARLY state your name** so that your payment can be located on the bank statement.
- All prices are inclusive of VAT.
- Annual subscription fees are payable 1 year from registration date, otherwise membership will no longer be valid.

☐ **LEVEL 1 NATURE GUIDE**

- Registration (including Logbook and General information guide)
- Annual Subscription
- Level 1 Nature Guide Training Manual
- Workbook & Support Pack
- Guiding Skills Manual
- Postage

TOTAL amount payable	**R2750**

BANKING DETAILS

FIRST NATIONAL BANK
Branch 260 231
ACC NUMBER: 6249 6791 346

ALL BANK CHARGES TO BE FOR YOUR ACCOUNT.

Exam fees **excluded**: R400 (See separate exam application form)

☐ Name of Training Provider (if attending a course): _____

Start date of the course:_____ End date of the course: _____

OR

☐ Distance Learning (if not attending a course)

Start date: _____ End date: _____
(Registration date) (Estimated)

JUNIOR FGASA CyberTracker SATSA Southern Africa Tourism Services Association BONDED Welcome cathsseta Culture Arts, Tourism, Hospitality and Sport Sector Education and Training Authority

613/P/000004/2004

USE CAPITAL LETTERS TO FILL IN THE FORM

Title: ________________
(Mr/Mrs/Ms/Dr/Prof)

First Names: ____ Surname: ________________________________

ID/Passport Number: ____ Date of Birth: ____________________
(Provide a certified copy of your ID document or passport)

Gender: ______________ Race: ____________________ Nationality: ________________________________
(M/F) (Black/White/Asian/Coloured)

Highest Education: ____________________________ Socio-Economic status: ____________________________
(Provide a certified copy of your highest education) (Employed/unemployed/student etc.)

Valid First Aid Certificate : Yes _______ Not Yet ________ Disability status :______________________________
(Required for FGASA qualification) (Any disability you may have)

Current Occupation : _______________________________ Years in current occupation: ____________________

Actual Guiding experience : _______________________Geographical area of guiding :______________________
(Months/years – if any) (Province)

Name of company(s) where guiding experience was attained: ____

Home Tel No : ______________________________ Work Tel No : _________________________________

Fax No : __________________________________ Cell No : ____________________________________

Email : ____
(In order to send you email newsletters, payment reminders, invoices etc.)

Postal address :

(The address where you would like all Field News magazines and other documents to be posted to.)
We do not accept responsibility for uncollected mail

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____

Country : ___________________________ Code: _______________________

Working address:

(If you are working in a Game Lodge, Reserve, National Park etc.)

____

____

____

PLEASE NOTE: If you move, kindly remember to inform us of your new address, or go onto the FGASA website to update your details

DECLARATION OF APPLICANT :
I hereby certify that to the best of my knowledge, the above information is true and correct

Signature : _ **Date :** _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _

For office use only:			
Date:		**Total paid:**	
Bank:		**Invoice No:**	
Allocated mem No:			

FGASA GUIDING PRINCIPLES AND CODE OF CONDUCT

All individuals wanting to become a member are required to sign the FGASA Guiding principles and Code of Conduct indicating that they will endeavour to abide by and uphold these principles.

All Associates of The Field Guides Association of Southern Africa (FGASA) subscribe to the "Guiding principles and Code of Conduct" laid down by the Association. The Code of Conduct should be signed by each Associate on joining the Association.

1. **ADHERENCE TO UNIVERSAL PROFESSIONAL STANDARDS, NORMS AND VALUES**

I welcome tourists to the Country, and promise to serve competently and professionally those under my guidance, and I endeavour to the best of my ability to satisfy their expectations as valued guests and visitors to the Country by dealing with the applicable tour programme and itinerary in a responsible and efficient manner.

2. **ADHERENCE TO SOUTH AFRICA'S LAWS, REGULATIONS AND CUSTOMS**

I adhere to and support the Country's constitution, laws and regulations, tourism acts and conservation laws and I undertake to assist tourists under my guidance to respect local laws, regulations and customs; in addition, I promise to support and uphold the mission and values of the tourist organization I represent, and I submit to the applicable controls, sanctions and disciplinary procedures. I promise to cooperate within my own levels of expertise and refrain from entering areas for which I am not qualified.

3. **PROMISE TO PROVIDE RELIABLE INFORMATION**

I promise to provide knowledgeable, correct, fair and unbiased information on South Africa to tourists under my guidance, and I promise to keep an open mind towards comments and feedback from visitors to the Country. I undertake to apply professional skills and knowledge that I have acquired through training and experience.

4. **UNDERTAKE TO CARE FOR THE SAFETY OF TOURISTS**

I undertake to implement all reasonable measures to protect the personal safety of tourists under my guidance, and, in the event of acting as nature guide, I undertake to operate safely and responsible in whatever mode of transport is used; in addition, in the event of any accident, injury, mishap or other situation that compromises the safety of those under my guidance, I pledge to immediately contact the relevant authority for assistance.

5. **STATEMENT ON FIRST AID PROTOCOLS**

As a certified first-aider, I adhere to the applicable ethical norms and first-aid procedures, and, when requested for aid, commit myself to provide competent first-aid assistance according to standing protocols.

6. **ATTITUDE OF RESPECT TOWARDS PEOPLE AND THE ENVIRONMENT**

At all times I treat with respect all people of the world, all languages, all cultures and all religions, local and other customs, histories and folklore, and the indigenous natural environment and animals. All guiding activities should be conducted in such a manner as to cause the least possible damage to the environment and encouragement should be given to remove litter thus improving the environment.

7. **AVOIDANCE OF DISCRIMINATORY ACTION**

At all times I refrain from any discriminatory, abusive, insensitive or irresponsible action and promise to act fairly in the event of any dispute or conflict.

8. **AVOIDANCE OF SUBSTANCE ABUSE**

At all times I refrain from and avoid substance abuse, smoking in inappropriate areas, or use of any narcotic drug, and I promise to maintain my sobriety.

9. **ADHERENCE TO A DRESS CODE**

I undertake to dress appropriately at all times, and to display the relevant registration badge as a mark of my professional integrity and standards.

10. **STATEMENT OF RELIABILITY AND RESPONSIBILITY**

I undertake to be on time, reliable, honest, conscientious and tactful. The number of people comprising a party should be appropriate to my qualifications as a guide, the nature of the trail, the terrain and the type of activities engaged in.

11. **REJECTION OF TOUTING**

I do not solicit for clients or gratuity.

I, _____, will subscribe to and uphold the FGASA Code of Conduct:

Signature_____ ***Date***_____